

Information Technology Governance for Tunisian Universities (ITG4TU)

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Virtual meeting – Closing pending issues

ITG4TU CONSORTIUM



AMENDMENT HISTORY

Version	Revision	Date	Author	Modification
1	0	10 Jul 2018	Beatriz Gómez Suárez	Initial Version
1	1	12 Jul 2018	Carlos Juiz García	Typo correction



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1. Attendants

The Steering Management Committee:

- Dr. Carlos Juiz García as Coordinator of the Project from UIB
- Mrs. Beatriz Gómez as Project Manager from UIB
- Dr. Mehdi Khouja as coordinator from UGB

2. Agenda

A Virtual Management Meeting was held through Skype on **July 10th, 2018**. In this meeting, members of the Steering Management Committee, presented and discussed about several pending issues in order to close it properly before the end of the project.

- Educational Web Platform: the definition, design, coding and deployment of an Educational Platform was planned as an outcome at the beginning of the project. Carlos Juiz as coordinator of the project has started a process of selection of the best offer provided by several providers. He has studied and explored the suppliers offers and has realized that their definition, design, coding and deployment of the proposed Educational Platform is the same thing we already have in the universities for free developed in Moodle. Carlos Juiz has asked Mehdi Khouja if they (all Tunisian partners) can explore their local providers and study if there is a substantial difference from Moodle. In that case, Carlos Juiz would transfer the management of this platform to the selected Tunisian partner (definition, design, coding, deployment, acquisition, and any other necessary point). If not, the Coordinator is thinking about returning the money instead of spending it unnecessarily.
- Regarding the acquisition of several equipment in the University of la Manouba and University of Gabes, both should provide all the documentation regarding the process of acquisition: bills, inventory number and photos with the EACEA stickers.
- There are some pending activities to be performed by some Tunisian partners, like Trainees Dissemination, Pilot Courses and Research Visits. The Coordinator has encouraged Tunisian partners to perform them as soon as possible since there is still time but we must take into account the summer holiday period.
- Each European partner is selecting its Quality auditor. The Coordinator has given Tunisian partners some guidance about the selection of the candidates and the report they should provide.

Finally, the Project Manager has pointed out the next meeting in Palma, to be held on 1st to 5th October. She has encouraged Mehdi Khouja to finish all the activities before the meeting in order to properly close the project there. Attendees have agreed on that and Mehdi Khouja will inform the other Tunisian partners about these topics.