

Information Technology Governance for Tunisian Universities (ITG4TU)

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Report on Management Meeting and Best Practices Palma de Mallorca 01-05 Oct 2018

University of Tunis El Manar

ITG4TU CONSORTIUM



AMENDMENT HISTORY

Version	Revision	Date	Author	Modification
1	0	06 Oct 2018	Mr Samir MOALLA	Initial Version
			Mr Abdelaziz ABDELLATIF	
			Mrs Monia	
1	1	08 Oct 2018	Samir MOALLA	Review



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1. Program and composition of visiting team

The program of this visit is mainly based on two axes (annex):

- Presentation of successful and best practices of University of Balearic Island (UIB)
- Project Assessment and concluding

Our university, University of Tunis El Manar, was represented during this visit by the following team:

- **Mr. Samir MOALLA:** Associate Professor in Computer Science of Faculty of Sciences of Tunis and Coordinator of ITG4TU.
- **Mr. Abdelaziz ABDELLATIF:** Associate Professor in Computer Science of Faculty of Sciences of Tunis
- **Mr. Haithem ABBES:** Associate Professor in Computer Science of Faculty of Sciences of Tunis
- **Mrs. Monia Najjar:** Director of Higher Institute of Computer sciences, head of research team in the domain of optical communication in Higher ENIT

2. Presentation of UIB Best practices

According the visit program, on Monday 1st October at 11 o'clock, we attended the presentation of Prof. Carlos Juiz, in the room Seminar SB05 at Melchor Gaspar de Jovellanos Building in University of Balearic Island campus, entitled "Best Practices UIB". The presentation outlines are:

1. *dFogIT* in practice
2. Good IT Governance in (Public) UIB in practice
3. Sustainability of IT Governance for future

He started by presenting the relation diagram between Business domain and IT domain on which is based the IT governance framework (fig.1).

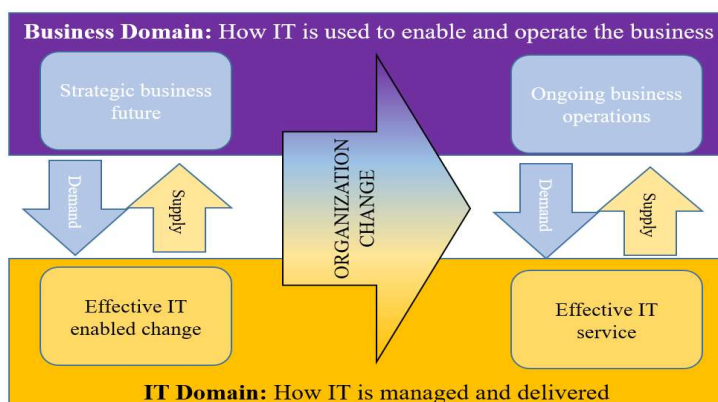


fig.1



Furthermore, all connection processing procedure between strategic dimension and operational dimension for both Business and IT operations are details through a corporate governance board. At the end, he presented the dFogIT governance framework and the importance of this task by mentioning the main reasons which are *Absence of reporting, control and accountability, No IT governance process, structure or communication, CIO and CTO roles not clarified, Outsized power of IT management in IT decision-making ...etc.*

3. Project debugging and finalization

3.1 Bilateral meeting

Many bilateral meetings are organized between UTM coordinator and all collaborators. They discussed the budget setting, project sustainability, propositions of project extension and new proposals for innovative IT projects.

By the way, it is very important to note the main obstacle for Tunisian side is the financial lows which block budget management and slow down projects advancement. Furthermore, it was an opportunity to rectify and finalize all project reports before submitting deadline.

3.2 Sustainability plan

On Wednesday 3rd October at 10 o'clock, we conducted bilateral meeting with Prof. Antonio Fernández to discuss dissemination, sustainability plan of our university. Ongoing project evaluation is viewed as a valuable tool to promote sustainability. In addition to achieving alignment of the project's characteristics with the needs of our university argued that project evaluation can help in the development of strategies for sustainability, to follow up their implementation, to evaluate their effectiveness and facilitate flexibility.

In this sense, the proposed sustainability schedule, content, timeline ...etc, are validated after rectification and adjustment.

4. Conclusion and perspectives

As a conclusion, this visit was a good opportunity to clarify the real steps for establishment of IT governance framework by discussing the problems and complexities of implementation part. The ITG4TU fenced has opened several collaboration horizons between the involved universities in innovative fields. Therefore, new ideas for project extension are raised during different meetings.



Annex



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Information Technology Governance for Tunisian Universities (ITG4TU)

Management Meeting and Best Practices visit

1st – 5th October 2018, University of Balearic Islands



Best practices visit in Palma ITG4TU



AGENDA

From Monday October 1st to Friday October 5th, 2018

The Palma meeting will be scheduled as follows, whose activities will be specific and depend on each European partner and task:

09:00 Working Session I

11:00 Coffee Break

11:30 Working Session II

14:00 Lunch

15:00 Working Session III

17:00 End of Session

ITG4TU Project Initial Training Managers Agenda					
	Monday 1 st	Tuesday 2 nd	Wednesday 3 rd	Thursday 4 th	Friday 5 th
09:00	Bilateral meeting	ITG Framework monitoring	Bilateral meeting	Closing EACEA documents	Quality Audit
11:00	Coffee Break	Coffee Break	Coffee Break	Coffee Break	Coffee Break
11:30	Best practices I	ITG Framework monitoring	Management Meeting	Closing EACEA documents	Bilateral meeting
14:00	Lunch	Lunch	Lunch	Lunch	End of meeting
15:00	Best practices II	ITG Framework monitoring	Management Meeting	Quality Audit	-
17:00	-	-	-	-	-
20:30	-	-	Dinner	-	-

Meeting venue

The meeting venue will be at Melchor Gaspar de Jovellanos Building in University of Balearic Islands campus, **Seminar SB05**:

Melchor Gaspar de Jovellanos Building, Caminal d'Eivissa
University of Balearic Islands, Carretera de Valldemosa, 7.5km
Palma de Mallorca
Balearic Islands.

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