Information Technology Governance for Tunisian Universities
(ITG4TU)

GOVERNANCE FRAMEWORK DEPLOYMENT MANOUBA UNIVERSITY

ITG4TU CONSORTIUM

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IIG4U

AMENDMENT HISTORY

Version	Revision	Date	Author	Modification
1	0	02 Oct 2018	Youssef BEN HALIMA	Initial Version
1	1	03 OCT 2018	Imed RIADH FARAH	Typo mistakes
1	2	04 OCT 2018	Imtiez Fliss	Typo mistakes

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TABLES

1. Introduction

In this report, we will present all the actions that have been done during this project to demonstrate the governance framework deployment in the University of La Manouba and especially in the higher institute of arts and Multimedia ISAMM.

This report presents how the actions are monitored and their current status. The report presents the KPI measured to justify the execution of the different actions specified in the 2.5 Framework implementation report.

2. Deployment Plan

1.1 Current situation of the execution plan

In this project phase, the actual implementation of the framework and its factors and metrics is conducted and the different steps towards the implementation will be discussed.

Table 1: Status of improvement actions

Principles	Actions	Start	End	Status
Responsibility	The GT should assign a CIO the responsibility of directing the management of IT and of working together with the GT in preparing the IT strategy and governance.	May 2018	May 2018	Realized: April 2018
	The CIO should form a part of the GT and participate in making governance decisions.	June 2018	December 2019	Realized: May 2018
	The CIO should take part in preparing strategic plans.	June 2018	June 2018	Realized: May 2018
	When choosing a CIO, the GT should bear in mind that this person should be an experienced and skilled governor with excellent communication skills.	April 2018	April 2018	Realized: April 2018
	The GT should ensure that representatives of all IT users and managers participate in the IT Steering Committee.	August 2018	December 2019	Rescheduled to start on Oct 2018
	An IT Steering Committee should be set up.	July 2018	July 2018	Realized: January 2018
	The importance of IT Governance in the GT should be promoted.	May 2018	December 2019	Rescheduled to start on December 2018
Performance	The GT should know what human resources are available, what occupational roles there are at all times	September 2018	February 2019	Rescheduled to start on

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	and what human potential is available to undertake new IT initiatives, avoiding overloads.			December 2018
	The GT should design a policy that reflects the expected performance of university processes that are IT-based?	September 2018	December 2018	Not started
	An IT Strategic Plan should be designed that is aligned with the university's overall strategy or the IT strategy should be included in the overall strategy.	September 2018	October 2018	Not started
	The GT should promote the design of a procedure to analyze the satisfaction of various stakeholders with relation to the university's IT-based services in operation.	July 2018	December 2019	Not started
	The GT should regularly analyze user requirements.	July 2018	December 2019	Not started
	The GT should devote enough resources to maintain a high level of satisfaction in user groups related to the service with regard to performance of IT-based services.	January 2019	December 2019	Not started
Human Behavior	Everyone needed to complete the IT activity should take part.	May 2018	December 2019	Not started
	offer technical training and teach the people participating in IT projects how the services work.	May 2018	December 2019	

1.2 Monitoring and controlling of realized actions

The goal of this phase is to put mechanisms in place to ensure that performance improvements resulting from the project are sustained over time and ultimately lead to opportunities for additional performance gains. The main deliverable of this phase is a defined and implemented controlling system for the aspects included in the framework that allows a regularly assessment of the success of the ITG framework.

See \Dropbox\ITG4TU_Shared\TU Framework\Frameworks - last version\Deployment\UMA\evidence3.pdf

Table 2: Realized actions

Principles	Actions	Evidence	KPI
Responsibility	The GT should assign a CIO the responsibility of directing the management of IT and of working together with	Document of designation of the CIO and his responsibilities https://www.dropbox.com/home/ITG4TU_Shared/TU%20Framework/Frameworks%20-%20last%20version/Deployment/UMA/evidence1.pdf	• Number of meeting of the steering committee **n_meeting = 2** meeting • Number of disseminati

	the GT in preparing the IT strategy and governance.		on events **n_event = 2**
	The CIO should form a part of the GT and participate in making governance decisions.	PV of meetings with GT https://www.dropbox.com/home/ITG4TU_Shared/TU%20Framework/Frameworks%20-%20last%20version/Deployment/UMA/evidence4.pdf	
	The CIO should take part in preparing strategic plans.	The IT Strategic Plan https://www.dropbox.com/home/ITG4TU_Shared/TU%20Framework/Frameworks%20-%20last%20version/Deployment/UMA/evidence4.pdf	
	When choosing a CIO, the GT should bear in mind that this person should be an experienced and skilled governor with excellent communication skills.	CV of the persons and the report for the best CV https://www.dropbox.com/home/ITG4TU_Shared/TU%20Framework/Frameworks%20-%20last%20version/Deployment/UMA/evidence2.pdf	
	An IT Steering Committee should be set up.	List of members of the steering committee https://www.dropbox.com/home/ITG4TU_Shared/TU%20Framework/Frameworks%20-%20last%20version/Deployment/UMA/evidence1.pdf	

3. Conclusion

In this document we specified all indicators and KPI used to validate all the requested action in the IT Governance Framework development.

All the remaining actions will be shifted for later this year on in 2019 but still needed to be achieved.

This document will be updated all the time even after the end of the project in October 2018.