Information Technology Governance for Tunisian Universities
(ITG4TU)

Coordination Meeting in Almeria – Governance Framework Development Criteria

ITG4TU CONSORTIUM

AMENDMENT HISTORY

Version	Revision	Date	Author	Modification
1	0	20 Mar 2017	Carlos Juiz García	Initial Version
1	1	21 Mar 2017	Carlos Juiz García	Translation and minor changes

CONTENTS

1. Attendants

The Steering Management Committee members:

- Dr. Carlos Juiz García as Coordinator of the Project from University of Balearic Islands (UIB)
- Dr. Antonio Fernández as coordinator from University of Almeria (UAL) and author of the Spanish IT Governance Framework for Universities (ITG4U)

2. Agenda

A Coordination Meeting was held in Almeria on March 16th, 2017. In this meeting, the ITG4TU consortium, led by the coordinator of the project, Dr. Carlos Juiz, discussed about the following important topics:

1. State of art of the 4 different IT Governance Assessment in Tunisian Universities (activity 2.4)
2. Determination of criteria for IT Governance Framework for the 4 Tunisian Universities (activity 2.5)
3. Possible new Dissemination and Diffusion activities: presentation in UAL to master students and publish in a congress.
4. Documentation needed for the Agency middle report.

2.1. State of art of the 4 different IT Governance Assessment in Tunisian Universities

Coordinator of the project, Dr. Carlos Juiz, explained to Dr. Antonio Fernandez, the situation of the project in terms of calendar, activities and deliverables done and pending, respectively. In particular, the next core activity to be perform in the project is the Governance Framework Development (2.5).

Based on the past visit to Tunisia and with the data obtained by the IT Governance Assessment in each HEI, Carlos Juiz and Antonio Fernandez acknowledge the differences among them in terms of involvement of authorities, available resources and ITG maturity. Thus, they will need to adapt each assessment to each university the more accurate possible in order to fight the barriers for its development.

2.2. Determination of criteria for IT Governance Framework for the 4 Tunisian Universities

Antonio Fernandez, as author of the framework for Spanish universities, proposed to write a guide about how to develop a governance framework in their HEIs based on the Spanish one. He will provide a document with several steps to be follow in order to:

- Define and validate the structures, strategic alignment and communication solutions under the scope of an ITG framework.
- Design and validate its Maturity Model.
- Evaluate their current maturity level and propose a goal level Tunisian partners wish to achieve.
- Design an improvement IT Governance plan

Conclusions: UAL and UIB will produce an IT Governance development plan to guide the 4 different IT Governance Frameworks, thus Tunisian partners should use this document and show their results in the next meeting.

2.3. Dissemination and Diffusion activities

Antonio Fernandez proposed Carlos Juiz to give a lecture within the Master International Business Administration and Languages of the University of Almeria. Carlos Juiz presented his lecture "Introduction to Governance of IT: The arrows and the layers" a 4 hours class belonging to the Governance of IT subject, and furthermore, took advantage of the situation to disseminate the project and its results among the stakeholders' network of UAL.

Another interesting activity to disseminate the results of this project should be a congress aimed to help institutions develop their IT landscape by sharing experiences and working together, whether it is related to IT Governance, to Higher Institutions or both. It is important not only under the scope of the project itself, but also to spread the benefits and the need to establish good governance of IT in any business sector.

Conclusions: Both, Carlos Juiz and Antonio Fernandez agreed on present and publish the results of these project, searching for the best congress where the project suits the scope and the audience.

2.4. Documentation needed for the Agency middle report

Several questions regarding the UAL budget arisen, and they were answered by Coordinator:

- Individual Travel Reports and management of bills.
- Staff Convention and Timesheets, duly signed and stamped by the legal representative.